## Mallow Run Winery Tasting Room & Event Staff



## **JOB DESCRIPTION**

Our tasting room is the heart of Mallow Run Winery; this is where customers are troduced to, learn about, and fall in love with our wines! Our tasting room employees embody what the winery stands for: excellent customer service and going above and syond to provide a fun, friendly and relaxing environment. Employees are also able to provide an educational component to our customers' experience by answering questions about the wine, the vineyards and the history of the farm and business. In addition, tasting room employees often take on a wide range of duties and responsibilities outside of the tasting room, as the winery continues to host and participate in numerous events.

## **DUTIES AND RESPONSIBILITIES**

- Welcome all customers to Mallow Run and provide a wonderful, memorable experience
- Conduct tastings and answer questions about our wines, vineyard and history
- Learn the cash register and ring up purchases of wine, food and merchandise
- Promote our events and wines in a knowledgeable and enthusiastic manner
- General stocking, cleaning and upkeep of the tasting room and winery
- Working both private after-hours events at the winery as well as off-site events representing the winery
- Fulfilling any role or task assigned during events and event preparation in an efficient, professional manner
- Attending Employee Tasting Sessions (professional development) as often as possible
- Staying current and knowledgeable on all winery issues and news by reading each monthly Employee Update
- Read and comply with the guidelines in the Employee Handbook.

## **REQUIREMENTS/QUALIFICATIONS**

- Must be 21 years of age or older.
- Weekend availability required. Flexible schedule preferred (evenings, different shift options on weekends, etc.)
- Be warm, friendly, outgoing, professional, reliable, trust-worthy and demonstrate excellent customer service.
- Prior wine knowledge is not at all required, but employees should have the continuous enthusiasm and desire to learn about wine, our products, the vineyard and history of Mallow Run.
- Complete the Server Training course as required by the state (course conducted periodically at winery)
- Working at Mallow Run is a very physical job! We ask that our employees are able to lift 40-50lbs on a
  regular basis, be comfortable standing for long periods of time, and lift, bend, squat and push/pull large
  objects with relative ease.
- Ability to multi-task, recognize and prioritize things that needs to be done and initiate action in a fast-paced environment. Also the ability to stay busy and recognize tasks that can be completed during slower periods.
- Every employee must apply for and receive a pourer's permit (Mallow Run will pay for application); those who cannot receive one for any reason are not eligible for employment.
- Flexibility and willingness to complete different jobs and tasks as assigned.
- Work well with others and be a great team member!

To apply, please send your resume and general schedule availability to Laura Richardson by emailing <u>Laura@mallowrun.com</u>. Please, no phone calls.

Thanks so much for your interest in working at Mallow Run Winery!